

**IN THE CIRCUIT COURT,  
FOURTEENTH JUDICIAL CIRCUIT  
IN AND FOR BAY COUNTY, FLORIDA  
CIVIL DIVISION**

Case No: \_\_\_\_\_ - CA- \_\_\_\_\_

\_\_\_\_\_ ,

**Plaintiff(s),**

**vs.**

\_\_\_\_\_ ,

**Defendant(s).**

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**UNIFORM PRE-TRIAL CONFERENCE ORDER**  
**(JURY TRIAL)**

Present:

\_\_\_\_\_ ,  
for Plaintiff.

\_\_\_\_\_ ,  
for Defendant.

1. Statement of case:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Amendments to pleadings:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Issues:

\_\_\_\_\_  
\_\_\_\_\_

4. Number of peremptory challenges:

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5. Admissions to avoid unnecessary proof:

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6. List of witnesses with addresses attached.

7. Any problems with attendance of witnesses:

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8. Limitations on the number of witnesses (e.g. expert witness, “before and after” witnesses, etc., to prevent cumulative testimony):

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9. List of special damages attached with stipulations as to the relevance, materiality, reasonableness and/or necessity.

10. Other and routine matters of law, evidence or procedures that may arise, with attached memoranda when anticipated to be necessary:

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11. Time allowed for each opening statement:

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12. Time allowed for each closing argument:

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13. Stipulations (checked):

a) Less than 6 jurors if one becomes incapacitated

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b) Use of expert testimony anytime

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c) Waive x-ray technicians

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- d) Waive records custodians \_\_\_\_\_
- e) Waive photographers \_\_\_\_\_
- f) Copies of ordinances or foreign laws \_\_\_\_\_
- g) Other: \_\_\_\_\_

14. Necessity of taking judicial notice:

\_\_\_\_\_

15. Estimated length of trial:

\_\_\_\_\_

16. Resolution of any objections to depositions to be read into evidence:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

17. View of scene necessary:

\_\_\_\_\_

18. Any elements of surprise or surveillance:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

19. All discovery complete:

\_\_\_\_\_

20. List of pending motions:

\_\_\_\_\_

\_\_\_\_\_

21. Settlement possibilities:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

22. Each party shall anticipate having 1.75 hours for purposes of jury selection (3.5 hours total). Please provide information as to why any additional time shall be needed or set aside:

\_\_\_\_\_

\_\_\_\_\_

23. Instructions and verdict forms shall be submitted as set forth in this Court's Uniform Order Setting Trial. Each instruction shall be on a separate sheet of paper. Counsel shall confer prior to trial as to any agreement they can reach on the instructions and verdict forms and advise the court.

24. List of all photographs, documents, and exhibits attached (Counsel shall confer prior to trial and initial ones agreed to shall be admitted into evidence). Said information shall be in accord with this Court's Uniform Order Setting Trial.

25. Failure to comply with the requirements of this Order will subject the party and/or counsel to appropriate sanctions.

DONE AND ORDERED in chambers at Panama City, Bay County, Florida, DDDD

JJJJ

Copies to:  
CCCC