

**INSTRUCTIONS FOR 14TH JUDICIAL CIRCUIT APPROVED FORM,
SETTLEMENT AGREEMENT ON PETITION TO DETERMINE PATERNITY
AND FOR RELATED RELIEF (06/16)**

When should this form be used?

DO NOT USE THIS FORM IF YOU HAVE FILED A PETITION FOR DISSOLUTION OF MARRIAGE. If you have filed a Petition for Dissolution of Marriage and have reached an agreement as to all or some of the issues, you should use the Marital Settlement Agreement for Dissolution of Marriage with Dependent or minor child(ren), Florida Supreme Court Approved Family Law Form 12.902(f) (1). This form should be used when a filing a Petition to Determine Paternity and for Related Relief, Florida Supreme Court Approved Family Law Form 12.983(a);

This form should be typed or printed in black ink. Both parties must sign the agreement and have their signatures witnessed by a notary public or deputy clerk. After completing this form, you should file the original with the clerk of circuit court in the county where the petition was filed and keep a copy for your records.

IMPORTANT INFORMATION REGARDING E-FILING

The Florida Rules of Judicial Administration now require that all petitions, pleadings, and documents be filed electronically except in certain circumstances. **Self-represented litigants may file petitions or other pleadings or documents electronically; however, they are not required to do so.** If you choose to file your pleadings or other documents electronically, you must do so in accordance with Florida Rule of Judicial Administration 2.525, and you must follow the procedures of the judicial circuit in which you file. **The rules and procedures should be carefully read and followed.**

Where can I look for more information?

Before proceeding, you should read the General Information for Self-Represented Litigants found at the beginning of these forms. The words are in **bold underline**, these instructions are defined there. For further information, see Chapter 61, Florida Statutes, and the instructions for the petition and/or answer that were filed in this case.

IMPORTANT INFORMATION REGARDING E-SERVICE ELECTION

After the initial service of process of the petition or supplemental petition by the Sheriff or certified process server, the Florida Rules of Judicial Administration now require that all documents required or permitted to be served on the other party must be served by electronic mail (e-mail) except in certain circumstances. **You must strictly comply with the format requirements set forth in the Rules of Judicial Administration.** If you elect to participate in electronic service, which means serving or receiving pleadings by electronic mail (e-mail), or through the Florida Courts E-Filing Portal, you must review Florida Rule of Judicial Administration 2.516. You may find this rule at www.flcourts.org through the link to the Rules of Judicial Administration provided under either Family Law Forms: Getting Started, or Rules of Court in the A-Z Topical Index.

SELF-REPRESENTED LITIGANTS MAY SERVE DOCUMENTS BY E-MAIL; HOWEVER, THEY ARE NOT REQUIRED TO DO SO. If a self-represented litigant elects to serve and receive documents by e-mail, the procedures must always be followed once the initial election is made.

To serve and receive documents by e-mail, you must designate your e-mail addresses by using the **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915, and you must provide your e-mail address on each form on which your signature appears. Please CAREFULLY read the rules and instructions for: **Certificate of Service (General)**, Florida Supreme Court Approved Family Law Form 12.914; **Designation of Current Mailing and E-mail Address**, Florida Supreme Court Approved Family Law Form 12.915; and Florida Rule of Judicial Administration 2.516.

Special Notes

With this form you must also file a Child Support Guideline Worksheet, Florida Family Law Rules of Procedure Form 12.902(e), if not already filed.

Remember, a person who is NOT an attorney is called a non-lawyer. If a non-lawyer helps you fill out these forms, that person must give you a copy of a Disclosure from Non-Lawyer, Florida Family Law Rules of Procedure from 12.900(a), before he or she helps you. A non-lawyer helping you fill out these forms must also put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.