



**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT  
OF THE STATE OF FLORIDA, IN AND FOR BAY COUNTY**

**ADMINISTRATIVE ORDER # 2004-01-02**

**RE: PRO SE LITIGANT TO SET HEARING WITH ADMINISTRATIVE JUDGE  
BEFORE ANY FURTHER PRO SE CIVIL ACTIONS WILL BE HEARD**

**Whereas**, Rule 2.050 (b) (3), Rules of Judicial Administration, directs the chief judge to develop an administrative plan for the efficient and proper administration of all courts within the circuit;

**Whereas**, Rule 2.050 (b) (5), Rules of Judicial Administration, allows the chief judge to designate a judge in any court or court division of circuit or county courts as "administrative judge" of any court or division to assist with the administrative supervision of the court or division;

**Whereas**, the court recognizes the constitutional mandate that courts be open to all persons; yet, recognizes its need to find balance when individuals attempt to disrupt the normal procedure of the court's flow of cases and, by doing so, interferes with the causes of others or the orderly administration of justice; and

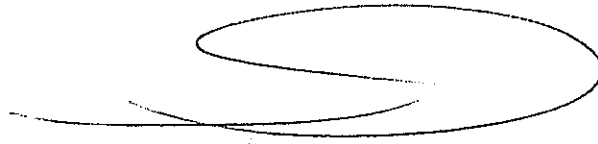
**Whereas**, it is necessary, then, to establish procedures which will safeguard the flow of cases when one person upsets the normal procedure of the court, but such procedures will still allow the individual access to the courts (*see e.g., Emery v. Clifford, 721 So2d 401 [Fla. 3d DCA 1998]*).

**Now Therefore**, it is **ORDERED** and **ADJUDGED** that in order for any further pro se civil matters filed by **Ms. Kelly Wintergreen** to be heard by the court, she must adhere to the following procedures:

1. Ms. Kelly Wintergreen must set a hearing with the Bay County Administrative Circuit Judge;

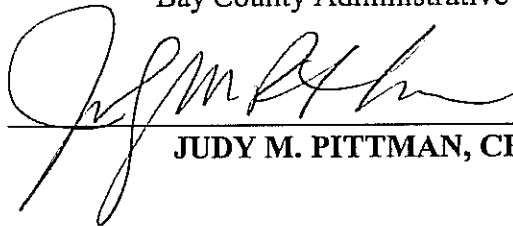
2. At the hearing, Ms. Kelly Wintergreen will be given the opportunity to explain the basis for her claim; and
3. The Court will then determine whether her claim has merit upon which the law will allow her to proceed.

**DONE and ORDERED** in Chambers at Panama City, Bay County, Florida this 6<sup>th</sup> day of December, 2004, effective September 8, 2004, nunc pro tunc.



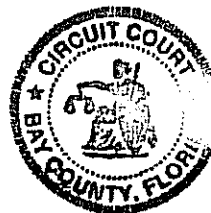
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**MICHAEL C. OVERSTREET, CIRCUIT JUDGE**  
Bay County Administrative Circuit Judge



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**JUDY M. PITTMAN, CHIEF JUDGE**



A CERTIFIED TRUE COPY  
CLERK

CIRCUIT COURT  
By Nanda Masday  
Deputy Clerk