



**IN THE CIRCUIT COURT OF THE FOURTEENTH JUDICIAL CIRCUIT  
OF THE STATE OF FLORIDA**

**ADMINISTRATIVE ORDER # 2009-00-07**

**RE: APPOINTMENT OF MAGISTRATE SHANNON C. LORD  
TO THE FOURTEENTH JUDICIAL CIRCUIT**

**Whereas**, Rule 1.490, Florida Rules of Civil Procedure; Rule 5.697, Florida Probate Rules; Rule 8.257(a), Florida Rules of Juvenile Procedure; Rule 8.625(h), Florida Rules of Juvenile Procedure; Rule 12.490, Florida Family Law Rules of Procedure allow the judges of the Fourteenth Judicial Circuit to appoint Magistrates from among members of The Florida Bar; and

**Whereas**, Rule 12.491, Florida Family Law Rules of Procedure allows the Chief Judge to appoint child support enforcement hearing officers from among members of The Florida Bar; and

**Whereas**, to continue the efficient disposition of civil, family law, dependency, probate, guardianship, Baker Act, and Marchman Act cases in Bay, Calhoun, Gulf, Holmes, Jackson, and Washington Counties, it is necessary to appoint magistrates and child support enforcement hearing officers.

**Now Therefore, it is ORDERED and ADJUDGED** that **Shannon C. Lord** is hereby appointed Magistrate for the Fourteenth Judicial Circuit, in and for Bay, Calhoun, Gulf, Holmes, Jackson, and Washington Counties, Florida; as provided by the aforementioned rules of court and sections 394.467, 397.681, and 744.369(2), Florida Statutes, and any other statutory or rule provision authorizing the appointment of a general master. **Shannon C. Lord** is also hereby appointed Child Support Enforcement Hearing Officer pursuant to 12.491, Florida Family Law Rules of Procedure for the Fourteenth Judicial Circuit, in and for Bay, Calhoun, Gulf, Holmes, Jackson, and Washington Counties, Florida

The Magistrate shall:

- A. Take the oath of office required of officers by the Constitution of the State of Florida, and the oath shall be properly recorded in the Official Records of the Clerk of the Circuit Court for Bay County, Florida, with this administrative order.
- B. Perform duties in accordance with Rule 1.490, Florida Rules of Civil Procedure; Rule 5.697, Florida Probate Rules; Rule 8.257(a), Florida Rules of Juvenile Procedure; Rule 8.625(h), Florida Rules of Juvenile Procedure; Rule 12.490, Florida Family Law Rules of Procedure; and sections 394.467, 397.681, and 744.369(2), Florida Statutes, and any other statutory or rule provision authorizing the appointment of a magistrate, applicable rules of court, the Code of Judicial Conduct, and as provided herein.
- C. Be a member in good standing of The Florida Bar.
- D. Serve at the pleasure of the Chief Judge and a majority of the circuit judges in the circuit.
- E. Serve without requirement of bond.

Additionally, Rule 12.491, Florida Family Law Rules of Procedure continues to be invoked and child support enforcement hearing officers shall continue to be in use in the Fourteenth Judicial Circuit.

Each Child Support Enforcement Hearing Officer shall:

- A. Perform duties in accordance with Rule 12.491, Florida Family Law Rules of Procedure, other applicable rules of court, the Code of Judicial Conduct, statutes, and as provided herein.
- B. Consider Title IV-D and non Title IV-D proceedings.
- C. Be a member in good standing of The Florida Bar.
- D. Serve at the pleasure of the Chief Judge and a majority of the circuit judges in the circuit.

Each Magistrate and Child Support Enforcement Hearing Officer shall take testimony and establish a record by electronic means pursuant to Rule 2.535, Rules of Judicial Administration. The record will be made, retained, and destroyed in accordance with Rule 2.430; Rules of Judicial Administration, Rule 2.535, Rules of Judicial Administration; and Rule 12.491(h), Florida Family Law Rules of Procedure, and administrative orders governing court reporting in this circuit.

All actions taken before this date by previously appointed magistrates and child support enforcement hearing officers are hereby confirmed.

**DONE AND ORDERED** in Chambers, in Panama City, Bay County, Florida, this 30 day of November, 2009.

  
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**HENTZ MCCLELLAN**  
**CHIEF JUDGE**

THE FOURTEENTH JUDICIAL CIRCUIT  
BAY COUNTY, FLORIDA

IN RE: APPOINTMENT OF  
SHANNON C. LORD  
AS MAGISTRATE

OATH OF ACCEPTANCE OF MAGISTRATE

BEFORE ME, the undersigned authority, personally appeared SHANNON C. LORD, to me being personally known and duly qualified to serve as Magistrate, who by me being first duly sworn, deposes and says:

I, SHANNON C. LORD, do solemnly swear that I will support, protect, and defend the Constitution and Government of the United States and of the State of Florida; that I am duly qualified to hold office under the Constitution of the State of Florida; and that I will well and faithfully perform the duties of Magistrate by virtue of appointment by Chief Judge HENTZ MCCLELLAN, dated the 30 day of November, 2009.


  
SHANNON C. LORD

SWORN AND SUBSCRIBED before me this 30 day of November, 2009.

  
HENTZ MCCLELLAN, CHIEF JUDGE  
FOURTEENTH JUDICIAL CIRCUIT



A CERTIFIED TRUE COPY  
BILL KINSAUL CLERK  
OF THE CIRCUIT COURT

By   
Deputy Clerk